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memo	From Brown to The President (2 pp.) re: Acquisition and Operation of Egyptian MiG-23s / enclosed in Hutcheson to Brzezinski 8/16/79	8/9/79	A

FILE LOCATION

Carter Presidential Papers- Staff Offices, Office of the Staff Sec.- Pres. Handwriting File
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THE WHITE HOUSE
WASHINGTON

16 Aug 79

Tim Kraft
Arnie Miller

The attached was returned in
the President's outbox
today and is forwarded to
you for appropriate handling.

Rick Hutcheson



		FOR STAFFING
		FOR INFORMATION
	/	FROM PRESIDENT'S OUTBOX
		LOG IN/TO PRESIDENT TODAY
		IMMEDIATE TURNAROUND
		NO DEADLINE
		LAST DAY FOR ACTION -

ACTION
FYI

		ADMIN CONFID
		CONFIDENTIAL
		SECRET
		EYES ONLY

		VICE PRESIDENT
		EIZENSTAT
		JORDAN
	/	KRAFT
		LIPSHUTZ
		MOORE
		POWELL
		WATSON
		WEXLER
		BRZEZINSKI
		MCINTYRE
		SCHULTZE

		ARAGON
		BOURNE
		BUTLER
		H. CARTER
		CLOUGH
		COSTANZA
		CRUIKSHANK
		FALLOWS
		FIRST LADY
	/	GAMMILL <i>am</i>
		HARDEN
		HUTCHESON
		JAGODA
		LINDER
		MITCHELL
		MOE
		PETERSON
		PETTIGREW
		PRESS
		RAFSHOON
		SCHNEIDERS
		VOORDE
		WARREN
		WISE

		ADAMS
		ANDRUS
		BELL
		BERGLAND
		BLUMENTHAL
		BROWN
		CALIFANO
		HARRIS
		KREPS
		MARSHALL
		SCHLESINGER
		STRAUSS
		VANCE

THE WHITE HOUSE
WASHINGTON

August 14, 1979

①

MEMORANDUM FOR THE PRESIDENT August 14, 1979

FROM: TIM KRAFT *TK*
ARNIE MILLER *AM*

SUBJECT: Presidential Appointment
Ms. Patsy Petric

We join Secretary Vance in recommending Roberts B. Owen to be nominated as Legal Adviser for the Department of State.

Mr. Owen has been an Attorney with Covington & Burling since 1952.

RECOMMENDATION:

We recommend that you nominate Roberts B. Owen as Legal Adviser for the Department of State.

✓ approve _____ disapprove

J

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UNDER SECRETARY OF STATE
FOR MANAGEMENT
WASHINGTON

August 4, 1979

MEMORANDUM FOR: Mr. Tim Kraft
The White House

THRU: Ms. Patty Pettit

FROM: Ben H. Read *BHR*

Tim:

Secretary Vance has decided to recommend that Mr. Roberts B. Owen be nominated for Legal Adviser of the Department. Biographic data on Mr. Owen is attached.

We will begin the appropriate clearance procedures upon receiving the President's approval.

Attachment: as stated

CANDIDATE FOR LEGAL ADVISER

NAME: Roberts B. Owen

AGE: 53

EDUCATION: nd, Dartmouth College/Columbia University (U.S.N.R.)
AB, Harvard College, 1948
LLB, Harvard University, 1951
CLS, Cambridge University, 1952

PROFESSIONAL EXPERIENCE:

1952 - present Attorney, Covington & Burling
Washington, DC

MILITARY SERVICE

1943 - 1946 Ensign, United States Navy Reserve

UNDER SECRETARY OF STATE
FOR MANAGEMENT
WASHINGTON

July 13, 1979

MEMORANDUM FOR: Mr. Tim Kraft
The White House

THROUGH: Ms. Patty Pettit

FROM: Ben H. Read *BHR*

Secretary Vance has decided to recommend that Thomas M. Tracy, a career Foreign Service Officer, be nominated to be Assistant Secretary of State for Administration.

Biographic information on Mr. Tracy is attached.

We will begin the various clearance procedures upon receiving the President's approval.

CANDIDATE FOR ASSISTANT SECRETARY FOR ADMINISTRATION

NAME: Thomas M. TRACY

AGE: 43

AREAS OF EXPERIENCE: Latin America, Europe

COUNTRIES OF EXPERIENCE: Mexico, England, Belgium, Soviet
Union, Germany

RANK: Foreign Service Officer of Class I

FOREIGN LANGUAGES: Spanish

EDUCATION: AB, Colgate University, 1958
MA, Stanford University, 1959
MBA, Columbia University, 1973

PROFESSIONAL EXPERIENCE:

1978 - present Counselor for Administration, Bonn
1975 - 1978 Counselor for Administration, Moscow
1973 - 1975 Counselor for Administration, Brussels
1972 - 1973 Columbia University, management studies
1969 - 1972 Special Assistant, Executive Secretariat
1968 - 1969 Administrative Officer, European Bureau
1967 - 1968 International Relations Officer, European
Bureau
1965 - 1967 Administrative Officer, London
1965 Consular Officer, Birmingham
1963 - 1965 Education and Cultural Exchange Officer,
New York Reception Center
1960 - 1963 International Relations Officer, Ciudad Juarez

THE WHITE HOUSE

WASHINGTON

August 10, 1979

②

MEMORANDUM FOR THE PRESIDENT

FROM:

TIM KRAFT *TK*
ARNIE MILLER *AM*

SUBJECT:

Ambassadorial Appointment

Secretary Vance has made the following recommendation for an Ambassadorial assignment:

Robert B. Oakley Zaire

Mr. Oakley is forty-eight years of age and currently is Deputy Assistant Secretary of State for East Asian and Pacific Affairs.

Zbig Brzezinski concurs.

RECOMMENDATION:

We recommend that you nominate Robert B. Oakley to be Ambassador to Zaire.

 ✓ approve disapprove

J

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UNDER SECRETARY OF STATE
FOR MANAGEMENT
WASHINGTON

LIMITED OFFICIAL USE

August 7, 1979

MEMORANDUM FOR: Mr. Tim Kraft
The White House

THROUGH: Ms. Patty Pettit

FROM: Ben H. Read *BHR*

Secretary Vance has decided to recommend that the following career officer should be nominated for the post indicated:

Zaire

Robert B. Oakley

Biographic information is attached. We will begin the various clearance procedures upon receiving the President's approval.

Attachment: As stated.

LIMITED OFFICIAL USE

CANDIDATE FOR ZAIRE

NAME: Robert B. Oakley

AGE: 48

AREAS OF EXPERIENCE: Africa, South East Asia, Middle East, Europe

COUNTRIES OF EXPERIENCE: Sudan, Ivory Coast, Viet Nam, Lebanon, France

RANK: Foreign Service Officer of Class I

FOREIGN LANGUAGES: French

EDUCATION: AB, Princeton University, 1952

PROFESSIONAL EXPERIENCE:

1977 - present	Deputy Assistant Secretary of State for East Asian and Pacific Affairs
1974 - 1977	Detached, National Security Council Staff
1974	Member, Policy Planning Staff, Department
1971 - 1974	Political Officer, Beirut
1969 - 1971	Political Officer, U.S. Mission to the United Nations
1967 - 1969	Political Officer, Paris
1965 - 1967	Political Officer, Saigon
1963 - 1965	Economic/Political Officer, Abidjan
1962 - 1963	Political Officer, U.S. Mission to the United Nations
1960 - 1962	Foreign Affairs Officer, Department
1958 - 1960	Political Officer, Khartoum
1952 - 1955	Lieutenant (jg), U.S. Navy

Oakley has a broad background as a specialist in African affairs with service in Khartoum, Abidjan and Paris (as African affairs officer.) Throughout his career he has been described as an outstanding officer, with a keen mind, limitless energy, strong analytical and drafting skills, a highly developed sense of policy and timing, with exceptional ability as a coordinator and organizer. Oakley has also been described as a man of definite views and strong convictions, who would be extremely effective in a situation such as Zaire calling for an active Chief of Mission.

THE WHITE HOUSE

WASHINGTON

August 10, 1979

MEMORANDUM FOR THE PRESIDENT

FROM:

TIM KRAFT *T/K*

ARNIE MILLER *AM*

SUBJECT:

Presidential Appointment

We join Tom Ehrlich and Doug Bennett in recommending Genta Hawkins as an Assistant to the Administrator of AID for Congressional Relations. Ms. Hawkins is presently serving in the Office of Congressional Relations, Department of State as the Legislative Management Officer for Foreign Aid.

Ms. Hawkins is a Foreign Service Officer. She spent one year as a Congressional Fellow working with Senator Gary Hart on matters relating to foreign policy and foreign aid appropriations. Prior to that, she was Chief, Economic/Commercial Section, AID Liaison Officer, American Embassy Nassau.

Frank Moore concurs.

RECOMMENDATION:

We recommend that you nominate Genta Hawkins to be Assistant to the Administrator for the Agency for International Development for Congressional Relations.

approve

disapprove

T

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DEPARTMENT OF STATE
AGENCY FOR INTERNATIONAL DEVELOPMENT
WASHINGTON

THE ADMINISTRATOR

August 2, 1979

MEMORANDUM FOR THE PRESIDENT

THROUGH: Tim Kraft
Arnie Miller

FROM : Douglas J. Bennet, Jr. *DB*
Tom Ehrlich *T.E.*

SUBJECT: Appointment of Genta Hawkins as Assistant to the
Administrator of AID for Congressional Relations

The important Congressional Relations job at AID is now vacant. I urge you to appoint Genta Hawkins, who handled foreign assistance matters for me at State, to fill it.

Genta's resume is attached. She is an outstanding Foreign Service Officer who put in a year on the Hill as a Congressional Fellow and then joined me at State. She knows the politics of the foreign assistance program inside and out, is a natural organizer, and is senior enough to handle all aspects of the AID job effectively.

It seems neither necessary or appropriate to make very many changes in the top brass at AID, at least for the time being, and it is therefore particularly important for me to fill this important vacancy with someone whose capabilities I know and trust.

INTERNATIONAL DEVELOPMENT COOPERATION AGENCY

PLANNING OFFICE

WASHINGTON, D. C. 20523

August 6, 1979

MEMORANDUM TO THE PRESIDENT

THRU: Tim Kraft
Arnie Miller

FROM: Thomas Ehrlich, Director *T.E.*
IDCA/PO

SUBJECT: Appointment of Genta Hawkins as Assistant
to the Administrator of A.I.D. for
Congressional Relations

I support with enthusiasm the appointment of Genta Hawkins as Assistant A.I.D. Administrator for Legislative Affairs. I have reviewed with some care the responsibilities of the position, possible appointees for it, and Ms. Hawkins' abilities. In my considered judgment, she is extraordinarily well qualified for the job and will make an outstanding contribution to the needs of A.I.D. for effective representation on the Hill. She has a close working relationship with Doug Bennet and with me, and I have every confidence that she will do the job superbly.

Curriculum Vitae

Name: Genta H. Hawkins (Miss)

Residence: Legal: 6725 State St.
Huntington Park, California

Mailing: 649 Constitution Ave., N.E.
Washington, D.C. 20002

Birth Date: September 3, 1940

Career: Commissioned as Foreign Service Officer, 1964

1978 - Present Legislative Management Officer for Foreign
Aid, Office of Congressional Relations,
State Department

1977 - 1978 Congressional Fellow, Legislative Assistant
to Senator Gary Hart (Foreign Policy -
Panama Canal Treaties) and Congressman
David Obey (Foreign Aid Appropriations)

1974 - 1977 Chief, Economic/Commercial Section, AID
Liaison Officer, American Embassy Nassau

1973 - 1974 Intensive Economic Studies (with distinction),
Foreign Service Institute; Loan Officer,
Office of Development Finance, State Dept.

1972 - 1973 Deputy Public Affairs Officer, Regional
Office of Economic Opportunity, New York

1970 Secretary of U.S. Delegation to Committee
of the Conference on Disarmament, U.S.
Mission Geneva

1968 - 1970 Special Assistant to Ambassador and Mrs.
R. Sargent Shriver, American Embassy Paris

1966 - 1968 Liaison Officer for U.S. and International
Voluntary Agencies, Office of Special
Assistant to the Secretary for Refugee
and Migration Affairs, State Department

1964 - 1966 Director AID "Self-Help" program, American
Embassy Abidjan

Education:

BA 1962 University of Southern California,
Magna Cum Laude, Phi Beta Kappa

1962 - 1963 London School of Economics and Political
Science, Graduate Studies International
Relations, Rotary Foundation Fellowship

THE WHITE HOUSE

WASHINGTON

August 8, 1979

C

MEMORANDUM FOR THE PRESIDENT

FROM:

TIM KRAFT *TK*

ARNIE MILLER *AM*

SUBJECT:

Department of Energy

We join Secretary Duncan in recommending the appointment of Dr. Edward Allan Frieman as Director, Office of Energy Research, Department of Energy. Dr. Frieman is presently serving as the Deputy Director of the Princeton University Plasma Physics Laboratory, and as Professor of Astrophysical Sciences at Princeton University.

Dr. Frieman has had a long and distinguished career as a scientist, educator and author. Serving as a Science Advisor to the Government, Dr. Frieman has been involved in nuclear weapons research for more than thirty years, and has worked on a number of intelligence-related and energy-related problems.

John Deutsch, Eliot Cutler and Frank Press concur in the following recommendation.

RECOMMENDATION

Nominate Dr. Edward Allan Frieman, of Princeton, New Jersey, as Director of the Office of Energy Research at the Department of Energy.

✓

_____ approve

_____ disapprove

J

EDWARD A. FRIEMAN
Princeton, NJ

EXPERIENCE

1965 - Present	Associate Director, Princeton University Plasma Physics Laboratory, Professor of Astrophysical Sciences at Princeton
1952 - 1964	"Project Matterhorn," Princeton University's controlled thermonuclear research project
1947 - 1952	Professor of Physics, Brooklyn Polytechnic Institute
1943 - 1946	United States Navy

EDUCATION

1948	Brooklyn Polytechnic Institute, Ph.D., Physics
1946	Brooklyn Polytechnic Institute, M.S., Physics
1943	Columbia University, B.S., Engineering

PERSONAL

White Male
Age 53
Democrat

THE WHITE HOUSE

WASHINGTON

August 13, 1979

①

MEMORANDUM FOR THE PRESIDENT

FROM: TIM KRAFT ^{TK}
ARNIE MILLER ~~AM~~

SUBJECT: General Counsel, Internal Revenue Service

There are two candidates for the General Counsel position at the Internal Revenue Service: N. Jerold Cohen and James P. Holden. Both are outstanding. Jerry Kurtz, Commissioner of the Internal Revenue Service has a slight preference for Holden but would be very pleased if either of these two men were appointed to this job. The General Counsel of the Internal Revenue Service is the Commissioner's top legal advisor and manages 900 tax lawyers. The person holding this office in the past has always been a first-rate tax lawyer with a national reputation in the tax community. Both Cohen and Holden would be perceived as "blue ribbon" appointments.

Cohen is a partner in a prominent Atlanta law firm and has been very involved in a number of significant civic and professional activities. He has lectured and written widely.

Holden has a very similar background. He is a partner in a leading Washington law firm and has participated in numerous professional activities and has lectured and written widely. Both men have had impressive academic backgrounds. (See attached resumes.)

Quite frankly, we would have preferred a third candidate -- Ruff Fant. Fant also has an outstanding academic and professional background and is highly recommended by Sheldon Cohen, a former Commissioner of IRS. However, Kurtz strongly opposes him and after protracted discussions, we have concluded that it would be unwise to try to force the issue.

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THE WHITE HOUSE

WASHINGTON

August 14, 1979

MEMORANDUM FOR THE PRESIDENT

FROM:

TIM KRAFT *TK*
ARNIE MILLER *AM*

SUBJECT:

Board of Directors of the National
Institute for Building Sciences

The National Institute for Building Sciences was created in 1974 by Congress as an independent, non-profit, nongovernmental organization to research, develop and adopt performance criteria for building components.

The Institute's Board of Directors is composed of 21 members appointed by you and confirmed by the Senate. Members serve three-year terms and represent various segments of the building community, construction labor unions, safety engineers and state and local officials. There are presently ten vacancies on the Board of Directors.

We recommend the following names for appointment to the National Institute for Building Sciences Board of Directors:

Steadly Eugene Ruff (Harrisburg, North Carolina): President of the North Carolina Building and Construction Trades Council and the Electrical Workers Association of the Two Carolinas; presently Business Manager/Financial Secretary of Local Union 379 IBEW. He has been recommended by Senator Morgan and Frank Moore.

Jeremiah T. Walsh (New York): Commissioner, Department of Buildings, City of New York; Chairman of Major City Buildings Officials; has served on the Board of Directors of the National Institute of Building Sciences since its inception in 1974.

Xavier Mendoza (California): Chief, Division of Codes and Standards, Department of Housing and Community Development for the State; member of

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the National Conference of States on Building Codes and Standards, the American National Metric Council, and the California Energy Resources Conservation and Development Commission. Received a Doctorate of Building Sciences with specialization in industrialized building from the University of Southern California.

Charlene F. Sizemore (West Virginia): Serves as a member of the Board of Directors of the National Institute of Building Sciences; presently an engineer assigned to Quality Control with Sylvania, Inc. She is founding President of the Consumer Association of West Virginia and presently serves as the Chair of the State's Consumer Affairs Advisory Council. Recommended by Governor Rockefeller.

R. William Bramberg, Jr. (Florida): President of the Bramberg Management Organization, Inc., a real estate management, marketing and brokerage consulting firm. He is a member of the National Association of Realtors and the National Association of Home Builders. He is the author of Journal of Property Management. Recommended by Senators Chiles and Stone and Congressmen Young and Kelly.

Calvin Guest (Texas): President, Bryan Building and Loan; Chairman of the Joint Advisory Committee on Texas Governmental Operation; member of the Advisory Board of the Republic Mortgage Insurance Company. Recommended by the Vice President.

Robert David Knox (Michigan): Presently a private building developer with Saperstein Associates in Detroit; formerly President of the Community Housing in Cleveland; formerly Chairman of the Subcommittee for Community Development of the National League of Cities and member of the Committee on Subsidized Housing of the National Association of Home Builders.

Joseph T. Power (District of Columbia) General President of the Operative Plasterers' and Cement

Masons' International Association, AFL-CIO; presently serving as a member of the Executive Council of the Building and Construction Trades; has served on various State Department delegations and committees as a Labor representative and served on the Board of Visitors for West Point from 1974 to 1977. Recommended by Landon Butler.

Warner Howe (Tennessee): Mr. Howe has served on the National Institute of Building Sciences since 1976 and has been highly recommended for reappointment by the American Consulting Engineers Council; presently a Consulting Engineer with Gardner and Howe Structural Engineers in Memphis; has served in various positions and committees on the National Society of Professional Engineers, the American Consulting Engineers Council, the American Society of Civil Engineers and the Building Officials and Code Administrators International, Inc.

William F. Floyd (Georgia): Mr. Floyd has served on the National Institute of Building Sciences since 1976; presently Vice President of Builders Investment Group in Atlanta. Has served as Chair of the Atlanta Apartment Council and is a past member of the Board of Directors of the Metropolitan Atlanta Home Builders Association. Was formerly the Vice Chair of the National Association of the Home Builders Committee on Apartments and Condominiums.

RECOMMENDATION:

Nominate the above slate to the Senate to serve on the National Institute of Building Sciences:

_____ ✓ _____ approve _____ disapprove



RESUME

April 26, 1978

Personal

Steadly Eugene Ruff
321 Morris Drive
Harrisburg, NC 28075

Date of Birth: September 2, 1936
Place of Birth: Gastonia, Gaston County, North Carolina

Marriage Status: Married
Children: Three

Political Affiliation: Democrat

Education

Joint Apprenticeship and Training Program for the Charlotte, North Carolina Area (achieved classification of Inside Journeyman Wireman), 1954-1956.

Lenoir Rhyne College, Hickory, North Carolina (2 years), 1954-1956.

Oak Hill High School, Lenoir, North Carolina (graduate), 1954.

Employment

Inside Journeyman Wireman in Charlotte, North Carolina Area, 1956-1969.

Business Manager/Financial Secretary (elected position) of Local Union 379, International Brotherhood of Electrical Workers, 1969-Present.

Elected and Appointed Positions

President, Central Labor Union, Charlotte, North Carolina, 1970-1975.

Member of Employment Security Commission Advisory Council, Appointed by Governor Robert W. Scott, 1970.

President, N. C. Building and Construction Trades Council, 1974-Present.

Secretary, Charlotte Building and Construction Trades Council, 1972-Present.

President, Electrical Workers Association of the Two Carolinas, 1972-Present.

Tenth Vice President, N. C. State AFL-CIO, 1974-Present.

Resume of S. Eugene Ruff

Elected and Appointed Positions

Voting Member, Code Panel #19, National Electrical Code and Standards Committee, 1972-Present.

Member, N. C. Apprenticeship Advisory Council, 1974-Present.

Affiliations

Mason, Member of Lodge #715, Charlotte, North Carolina.

Charter Member of the Harrisburg Lion's Club, Harrisburg, North Carolina.

Member of the Loyal Order of Moose, Lodge #404, Concord, North Carolina.

References

Will be submitted upon request.

JEREMIAH T. WALSH, P.E.

1646 Radcliff Ave.
Bronx, N. Y. 10462 -
(212) 792-7288)

Born: July 2, 1931 -

Married, three children

Education: Manhattan College, N.Y.C. Graduated 1957
Licensed Professional Engineer - New York State

Served in U.S. Army Corps of Engineers from
February 1951 to April 1954
Discharged as First Lieutenant in Corps of Engineers

Work Experience:

Worked for State of New York for the last 18 years.
Served as Acting Commissioner, Department of General Services
Served as Commissioner of the Department of Buildings and
also as Commissioner on New York City Board of Standards
and Appeals.

Held several top executive and management position in the
Building Department

Worked in private construction with George A. Fuller Company,
General Contractors
Rizzi Construction, New York City, Concrete Subcontractors
Worked with a joint venture for the Chase Manhattan Bank,
summer of 1958 known as Foundation - Brewster, Miele.
Worked as an instructor for 1 year in Manhattan College --
taught Civil Engineering.

Member of the Board of Directors of the National Institute
of Building Sciences

Member of Association of Major City Building Officials

Served on Advisory Committee of Center for Building
Technology, National Bureau of Standards

Member and Governor of the New York Building Congress -
New York City Construction Group.

Member of the Professional Engineers Society
Past Vice President of the New York State Society of
Professional Engineers
Past President of the Bronx County Chapter of New York
Professional Engineers

Former instructor at Mechanics Institute (technical school
in New York City)

Served on various committees at St. Francis Xavier Roman
Catholic Church, Bronx, New York.

DR. XAVIER MENDOZA

1707 S. Vallecito Drive - Hacienda Heights, California 91745 (213) 333-9979

PERSONAL: Age 38. Bilingual in Spanish and English, Married, three children.

BACKGROUND SUMMARY: Presently directs the development of building regulations and code administration for the State of California.

Five years of solid experience in urban planning and community development. Three years of contracting experience in housing rehabilitation.

Ten years of successful experience in architecture; four years in the development of industrialized building systems.

FORMAL EDUCATION: University of Southern California, Los Angeles.

1971 Doctor of Building Science.
Specialization: Industrialized building.

1968 Master of Architecture.

1966 Bachelor of Architecture.

PROFESSIONAL ACCOMPLISHMENTS

MANAGEMENT Presently directs the development and administration of building codes and the regulation of manufacture, construction, maintenance, use and occupancy of mobile homes, mobile home parks, manufactured housing, employee housing and conventional housing for the State of California.

PLANNING AND DEVELOPMENT: Organized a community planning and development corporation. Managed major programs in redevelopment, housing, and community improvement.

Brought about \$20 million of community improvement programs.

Successfully performed \$1.5 million of urban planning projects involving housing, redevelopment, transportation, economic analysis, social services assessment, community preferences surveys and citizen participation.

Rehabilitated 125 single family homes valued at \$3 million.

1972
SEARCHED
SERIALIZED
INDEXED
FILED
FBI - LOS ANGELES
JAN 10 1972
JEF

DR. XAVIER MENDOZA

1707 S. Vallecito Drive - Hacienda Heights, California 91745 (213) 333-9979

PROFESSIONAL MEMBERSHIP

Associate, American Institute of Planners.

National Association of Housing and Redevelopment Officials.

American Society of Planning Officials.

Urban Land Institute.

BOARDS AND COMMITTEES

NATIONAL CONFERENCE OF STATES ON BUILDING CODES AND STANDARDS, Reciprocity Committee.

AMERICAN NATIONAL METRIC COUNCIL, Construction Industries Coordinating Committee, State of California Construction Coordinator.

CALTRANS, Departmental Transportation Advisory Committee.

California State ENERGY RESOURCES CONSERVATION AND DEVELOPMENT COMMISSION, Residential Standards Advisory Committee.

UNITED WAY, Central Los Angeles Region, Planning Board.

SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG) 208 Water Quality Management Committee.

California State DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT, Housing Element Advisory Committee.

NATIONAL COUNCIL FOR THE PUBLIC ASSESSMENT OF TECHNOLOGY.

EDUCATION DEVELOPMENT CENTER, National Advisory Committee, Mathematics Television Project.

CALIFORNIA COUNCIL OF THE AIA, Committee on California State Land Use Legislation.

Alumni Association of USC.

Mexican American Alumni Association of USC.

RESEARCH AND
MANUFACTURE:

Performed research activities for prefabricated building components of bathroom/kitchen cores, and building panels. Developed manufacturing processes for these components.

EDUCATION

Taught graduate level thesis course in housing. Taught architectural design.

EMPLOYMENT HISTORY

- 1977 Chief, Division of Codes and Standards, Department of Housing and Community Development, State of California.
- 1976 Lecturer: School of Architecture and Urban Planning, University of California, Los Angeles.
- 1973 to 1976 President: Community Planning and Development Corporation, Los Angeles.
- 1972 to 1973 Director of Planning: The East Los Angeles Community Union, Los Angeles.
- 1971 to 1972 Building Systems Research: AVCO Community Developers; La Jolla, California.
- 1970 to 1971 Research Director: Barrio Planners, Inc., Los Angeles.
- 1969 to 1971 Assistant Instructor: Department of Architecture, University of Southern California.
- 1969 Consultant: Concept Environment, Inc., Laguna Beach, California; The Building Institute, University of Southern California.
- 1961 to 1965 Architectural Designer: Kistner, Wright and Wright, Los Angeles.

CHARLENE F. SIZEMORE

410 Twelfth Avenue
Huntington, W. Va. 25701

(304) 523-4558

Education: Graduate of Marshall University, Huntginton, W. Va.

Married; two children

Past Employment: Mathematics teacher in Wayne County, W.Va. Schools
Pricing and Billing Clerk with Foster & Thornburg
Hardware, Huntington, W.Va.
Statistical Engineer with Sylvania Electric Products
in Huntington, W. Va. and Emporium, Penna.

Memberships: American Society for Quality Control
National Management Association
Chairperson of various committees of the First Presbyterian
Church, Huntington, W. Va.
President of Women's Club of Huntington, W.Va. (served
on its Executive Board for 12 years).
Worked in the Alumni Chapter of Delta Theta Sorority
and worked as Advisor to the Chapter at Marshall
University Campus on the Founding and By-laws Committees
of the Consumer Association of West Virginia and was
first President. Served three terms and served 8 years
on the Executive Board.

Related Community Affairs (Huntington, W.Va.)

Served on Critical Issues Committee, Huntington
Served 2 years as Ways and Means Chairman of the
Cammack County Elementary School
Served on Consumer Education Advisory Committee for
Cabell County Board of Education
Member of Flower and Field Garden Club, Huntington
Huntington Council of Garden Clubs
Huntington Galleries
Huntington Interclub Council
Cabell County Extension Service Committee (related
to West Virginia University)

Member of Huntington Consumer Advisory Committee
appointed by the City Council
Worked with Consumer Workships with the
Huntington District Labor Council

Educational Field: Helped set up and conduct seven weeks Consumer
Education Program at Huntington East Vocational School
Held a Consumer Education Workshop in conjunction with
the Consumer Welfare Conference
Worked with West Virginia University Days for Women
and prepared and conducted Workshops on Consumer Problems
Concord College - worked with West Virginia University
Extension and did Consumer Workshops at Marshall
University. Officials proposed and went through the
Sociology and Dept. of Home Economics that Marshall

University established -- an interdisciplinary curriculum for consumer education that will be an undergraduate as well as graduate program.

Worked with the Business Administration and conducted several calls on consumer problems in the Social Studies Department -- conducted consumer classes at Marshall University.

Member of Consumer Association
Member of W. Va. Federation of Consumer Clubs
Member of W. Va. Garden Clubs

Other - Consumer:

Served on numerous committee and have had many speaking engagements throughout the State.

Fielded complaints from consumers on a voluntary basis since 1968.

Have done consumer information spots on local TV programs.

Discussant at the Annual Meeting of the Academy of Engineering in April 1971.

Member of the Visiting Committee, Center for Extension and Continuing Education, West Virginia University, 1974-76.

Member of the Consumer Advisory Council, State of W. Va.

Secretary-Treasurer of the Family Care Outpatient Clinic at Marshall University

Serving on Humanities Advisory Council for the Humanities Foundation of West Virginia.

R WILLIAM BRAMBERG, JR., Certified Property Manager (C.P.M.)
2772 Westchester Drive, Clearwater, Florida 33519 / Telephone 813 / 734-0557
41 Years Old — Married — Excellent Health

RESUME

October, 1974, to present / President. The Bramberg Management Organization, Inc., Suite 405, Arbor Office Center, 1321 U.S. 19 South, Clearwater, Florida 33516. Most successful multi-family "turn-around" specialists in the Tampa Bay Area. Examples: For Donaldson, Lufkin, Jenrette, NYC, retained as Consultant for \$112,000 to fill 928 units. Job accomplished. Saved Owners \$800,000; For Barnett Banks of Florida, made their most troubled property "stressless" - assisted in sale at \$500,000 increased value; For First Wisconsin Mortgage Trust, brought worst of their 108 properties to stable 90%+ occupancy; Acted as Counsel for J. Clarence Davies (former Director of New York Housing Authority) re: mortgage analysis of multi-family investment; Counsel to real estate division of Chase Manhattan Bank re: "rebirth" of once-bankrupt condominium projects.

August 1971, to present / President, Suncoast Investments, Inc., New Port Richey, Florida. Private corporation for personal investments. Land acquisition, development and brokerage business involved on Florida's West Coast.

May, 1967, to October, 1974 / Vice President, U.S. Home Corporation, Clearwater, Florida. The nation's largest residential builder. Director of Investment Properties. Prime responsibilities: feasibility analysis, mortgage acquisition, cash flow analysis, budget preparation, responsibility and administration, staff & managerial training and development, and marketing and management of investment shelter. Developed Division from inception into area's largest landlord.

April, 1965 to May, 1967 / President, Lindrick Corporation, New Port Richey, Florida. CEO of development company that managed and turned-around once-bankrupt 5,000 acre property known as Gulf Harbors. This property owned by Henry Crown family of Chicago. Mission accomplished.

November, 1962, to April, 1965 / Senior Executive Trainee, Draper & Kramer, Inc., Chicago, Illinois. Trained in many areas of real estate industry. From commercial space leasing to mortgage banking to industrial brokerage to site acquisition. Transferred to Florida.

January 1960, to November, 1962 / President, R.W. Bramberg & Co., Oak Park, Illinois. Firm founded in 1912 by Paternal Grandfather. Father a founder of the National Association of Home Builders. Directed all activities of this residential realty & building company. Increased business by 450%.

July, 1957, to May, 1959 / Real Estate Analyst & Market Consultant, Real Estate Research Corp., Chicago, Illinois. Principle efforts directed to city planning (i.e. City of Chicago, Cincinnati, etc.) and retail analysis. Left for active duty, U.S. Army.

EDUCATION

Trinity College, Duke University, Durham, North Carolina. Maintained B+ average in major field of study. Chosen University Marshal. Graduated 1957.

CAREER HONORS

Member Eckerd College (formerly Florida Presbyterian) President's Roundtable; national speaker of National Association of Home Builders; published author for *Journal of Property Management*; past director of Florida Association of Realtors; past treasurer and director, Florida Apartment Association; past president of Florida West Coast Chapter, Institute of Real Estate Management; and many other professional distinctions.

MILITARY SERVICE

Honorable Discharge, United States Army, May, 1964. Recommended for direct commission. Served at Fort Leonard Wood and Fort Ord. Chosen outstanding soldier at both military installations.

REFERENCES

Charles Rutenberg, Chairman, U.S. Home Corporation, Clearwater, Florida.; James C. Downs, Jr., retired Chairman, Real Estate Research Corporation, Chicago, Illinois (also advisor to Mayor Richard J. Daley of Chicago); Henry Hall Ware, III, Partner, King & Spalding, Atlanta, Georgia; Lester Crown, President, Henry Crown & Company, Chicago, Illinois; former Ambassador Philip Klutznick, Chairman, Urban Investment & Development Co., Chicago, Illinois, (also past president of National B'nai Brith); Walter B. Decker, President, Decker & Co., St. Petersburg, Florida, past president of American Society of Real Estate Counselors, past Chairman Florida Real Estate Commission, and past president, Florida Association of Realtors.

SALARY

Current earnings in excess of \$70,000 per annum. Note: not seeking equal compensation but a real opportunity to be of significant service to President Carter and our country.

CALVIN R. GUEST
President, Bryan Building & Loan Association

BORN in Strawn (Palo Pinto County) Texas (1923).

WORLD WAR II service as Tech. Sgt., Marine Corps, South Pacific Theater (1943-46).

GRADUATED from Texas A&I College Cum Laude in Accounting, BBA (1948).

GRADUATE STUDY at Texas A&M University (1953-54).

PROFESSIONAL EXPERIENCE includes Assistant Auditor, State of Texas (1948-50); Assistant Auditor, Texas A&M College (1950-53); Auditor, Texas A&M College System (1953-56); Executive Vice President, American Coin Meter Corp. (1956-69).

ELECTED PRESIDENT and member of the Board of Directors of Bryan Building and Loan Association (1970).

BUSINESS INTERESTS include General Security Life Insurance Co.; R&G Investments; interests in farm and ranching; oil and gas production and real estate developments.

MEMBERSHIPS:

Chairman, Texas Democratic Party Presidential Convention (1972)
Chairman, Texas Democratic Party of Texas (1972-78)
Co-Chairman, Carter/Mondale Campaign (1976)
Campaign Manager, Dolph Briscoe for Governor Campaign (1972)
President, Texas Association of School Boards (1971-72)
President, Southern Region School Board Association (1970-72)
Director, National School Board Association (1970-73)
President, Board of Trustees, Bryan Public Schools (1967-70)
Trustee, Bryan Public Schools (1965-75)
Member, Texas Teacher's Association for Professional Consultation (1969-72)
Member, Commission for Certification of Texas School Administrators
Member, Brazos County Industrial Foundation (1972-75)
Director, Ex-Students Association, Texas A&I College (1973-74)
Chairman, Joint Advisory Committee on Texas Governmental Operation (1977)
Director and Executive Committee, General Security Life Insurance Co.
Advisory Board, Republic Mortgage Insurance Co.
Deacon, First Baptist Church, Bryan

MARRIED to the former Jenna V. Reeves of Alice (1946).

CHILDREN are Gwen (Mrs. Otis W. Bledsoe) and Gary Dean.

(revised/September 1978/dd)

Robert David Knox

Home Address: 2152 Iroquois, Detroit, Michigan 48214

Home Phone: (313) 824-8392

Work Phone: (313) 824-8888

Born: Jamestown, North Dakota 1924 - Age 52

Married: Patricia J. Stearns, 1946 - Age 51

Children: Son - John E. - Born 1956 - Age 22 - Senior Grand Valley State College, Allendale, Michigan

Education: Detroit Public Schools, Michigan State University -
B. A. Economics 1948

Veteran: Honorable Discharge 1946 U.S. Army - North Africa, India, Burma, China. Served in 475th Infantry, known as Merrills Mauraders in Burma and with 71st Chinese Army, Chinese Combat Command in China.

Employment:

1948-1961

Fenkell Realty Co. Detroit, Michigan
General Real Estate - Owner, Banker

1962-1969

Director-Secretary - Detroit Housing Commission,
appointed by Mayor Jerome P. Cavanagh -
Local public agency for urban renewal,
neighborhood conservation, and public housing.

1970-1971

President-Community Housing Corporation,
Cleveland, Ohio - Publicly and privately funded
corporation to increase supply of low and moderate
housing in Cleveland. Jointly formed by "Cleveland
Now" and The Mayor Carl Stokes Administration.

1971-Present

Partner, Saperstein Associates. Detroit, Michigan
Private builder-developer. Build, own, and manage
multi-family housing in Michigan - luxury, moderate,
and low income.

Professional Activities:

1950's

Fee Appraiser-Federal Housing Administration
Fee Appraiser-Michigan State Highway Department

1960's

Member-NAHRO - Served on various local, regional
and national committees: Community Development,
Public Housing, Urban Renewal, etc.

Professional Activities:

1960's

Member - Detroit Metropolitan Regional Plan Commission

1960's

Chairman-Community Development Committee-U. S. Conference of Mayors

1960's

Chairman-Advisory Sub-committee for Community Development-National League of Cities

Lecturer on real estate and urban problems at several universities.

Member-Committee on Subsidized Housing-National Association of Home Builders

Member-Detroit Apartment Owners Association of Builders Association

Organizations:

Board Member and Treasurer-UNRA Credit Union

Life member-NAACP (1969)

Michigan Democratic Party (1946-present)

Westminister Presbyterian Church

Former member-Church-State Committee National Presbytery

Lambda Chi Alpha social fraternity-Michigan State University

Porpoise Fraternity-MSU Honorary Swimming Group

Chinese Language Club-MSU

Varsity Club-MSU

Alumni Varsity Club-MSU

Alumni Club-MSU

Trade Union Leadership Council

Founders Society-Detroit Institute of Arts

R E S U M E

NAME:

Joseph T. Power

TITLE:

General President of the Operative Plasterers' and Cement Masons' International Association, a labor organization chartered by the AFL-CIO and headquartered in Washington, D. C.

MARITAL STATUS:

Married, father of six children.

MILITARY SERVICE:

Served in the U. S. Armed Forces - 1941 to 1946.

BACKGROUND:

Born February 22, 1920 and raised in the City of Chicago, Illinois.

Served as President of Plasterers' Local 5, Chicago, Illinois, prior to being appointed as Vice President of the Operative Plasterers' and Cement Masons' International Association on June 27, 1956.

Elected Executive Vice President of the International Association on May 13, 1959.

Appointed by the Executive Council of the Building and Construction Trades Department of the AFL-CIO as a member of the National Joint Board for Settlement of Jurisdictional Disputes on March 1, 1961, and served in that capacity for approximately ten years.

Appointed to the position of General Executive Board Member of the International Association on March 25, 1963.

Appointed to the position of General President of the International Association on July 2, 1970 and was elected to serve in that position for a four-year term on August 25, 1971.

Presently serving as a member of the Executive Council of the Building and Construction Trades Department, having been elected to the position of Vice President of the Department on July 28, 1970.

STATE DEPARTMENT APPOINTMENTS:

8th Session of the Building, Civil Engineering and Public Works Committee of the ILO
July 19-30, 1971
Geneva, Switzerland

DOMEI

Japanese Confederation of Labour Convention
Tokyo, Japan
January 17-19, 1972

STATE DEPARTMENT APPOINTMENTS:
(continued)

57th Session of the ILO
United States Worker Delegation
Geneva, Switzerland
June 7-27, 1972

State Department Mission to South America
January 2-17, 1973
San Pedro Sula, Honduras -- Bogota,
Columbia -- Buenos Aires, Argentina --
Caracas, Venezuela

6th Annual DOMEI Meetings
Japan/Korea
July 18-26, 1974

Public Member of U. S. State Department
Foreign Service Selection Board III,
October 23, 1974 - December 6, 1974

Participant in the DOMEI/AFL-CIO ANNUAL MEETING
held in Washington, D. C., May 20-23, 1975

PRESIDENTIAL APPOINTMENT:

Commissioned by President Gerald R. Ford as a
member of the Board of Visitors to the United
States Military Academy, West Point, New York,
for a three-year term expiring December 30,
1977.

WARNER HOWE, P. E.

Warner Howe has been intimately involved in the Building Codes and Standards field since 1965 when the first efforts were made to modernize the City of Memphis Building Code. He served as Co-chairman of the Building Code Revision Board, which adopted one of the National Model Building Codes for the City. Since that time he has served as the Chairman of the Building Code Revision and Advisory Board for the City of Memphis.

With this background, he became involved in the study to eliminate the overlapping and conflicting regulations being promulgated by the State of Tennessee, and served as the Chairman of a Joint Committee between the State Fire Marshal (Dept. of Insurance) and the State Board of Education (Dept. of Education). He served as Chairman of the Professional Engineering State Society Committee on Codes and Standards.

More recently, he has served as Chairman of the American Consulting Engineers Council Committee on Codes and Standards, and has been a consulting member of the American Institute of Architects Codes and Standards Committee. Presently, he is serving as a member of the joint AIA/ASCE/ACEC/NSPE Codes and Standards Committee.

M & H Engineering, a firm with which he is associated, has made an Earthquake Risk Study for the Mississippi-Arkansas-Tennessee Council of Governments. Because of this involvement and experience in Codes and Standards, he served as the Chairman of the Design Provisions Format Committee of the Applied Technology Council - Project No. 3, studying Seismic Code Requirements, to be universally applicable across the country.

As a practicing Consulting Engineer in private practice, he is legally responsible, by virtue of the State Licensing Laws, to protect public health, safety and welfare. As an agent for the owner who is constructing a building, he is responsible to see that his designs are economically feasible. Therefore, he has an interest in and a knowledge of both the safety interest and the economic interest. Because of this unbiased position and the knowledge he has of Codes and Standards, he has made a valuable contribution to the National Institute of Building Sciences during his past term of office as a director. He has served as the Institute's Chairman of the Consultative Council Committee with responsibility for bringing that body into being and establishing its relationship with the Board of Directors of the Institute. In addition to serving constructively on many of the Institute's other Committees, he is also serving as Chairman of a Committee on Criteria, which is studying guidelines required to evaluate building code, standards and regulations.

EDUCATION

Central High School, Memphis, Tennessee	1933-37
Cornell University, Ithaca, New York	1937-41
Bachelor of Civil Engineering Degree	

PROFESSIONAL EXPERIENCE

Special Engineering Division, Panama Canal Zone Structural designer in Structural Division on the design of the Third Locks.	1941-42
U. S. Engineers, Jacksonville, Florida. Design of airfields in that area.	
129th U. S. Naval Construction Battalion, Lt. j.g. Pacific Theatre. Construction and maintenance of airfields in Hawaii and Samar, Philippine Islands.	
Gardner & Howe Structural Engineers, Memphis, Tennessee	1946-Date
(a) 1946-49: Structural design of commercial and industrial buildings.	
(b) 1949-60: Partner of firm performing structural engineering services as principal and as a structural consultant to numerous Architects.	
(c) 1961-Date: Sole owner after death of his father and partner, Harry N. Howe.	

PROFESSIONAL REGISTRATION

1. Tennessee #1335 (1947)	2. Mississippi #993 (1951)
3. Arkansas #1226 (1956)	4. Missouri #E7988 (1957)
5. Kentucky #7155 (1969)	6. Ohio #E-034182 (1969)
7. Wisconsin #E11449 (1969)	8. Massachusetts 22895 (1969)
9. Georgia #6666 (1969)	10. California #18993 (1969)
11. Nevada #2890 (1969)	12. Maine #2482 (1969)
13. Pennsylvania #188K (1970)	14. Virginia #04987 (1970)
15. Maryland #7505 (1970)	16. Indiana #14342 (1971)

National Council of Engineering Examiners #1851 (1954-Rev.1969)
 Certified Fallout Shelter Analyst (1968)

PROFESSIONAL ORGANIZATIONS

National Society of Professional Engineers (NSPE)

(a) Chapter President (MSPE) Mfs. Soc. Prof. Engrs.	1950
(b) State Director (TSPE) Tenn. Soc. Prof. Engrs.	1951 & 60
(c) National Director (NSPE)	1952 - 54
(d) National Vice President (NSPE)	1955 - 56
(e) State Vice President (TSPE)	1960 - 62
(f) State President (TSPE)	1963

American Consulting Engineers Council (ACEC)

(a) Chapter President (Consulting Engineers of Mfs - CEM)	1967
(b) State Director (Consulting Engineers of Tenn. - CET)	1969-71-73
(c) Member ACEC Bldg. Codes Committee - Chairman '72-73	1971-77
(d) Chairman CET Bldg. Codes Committee	1971-72

American Society of Civil Engineers (ASCE)

(a) Student Member 1940-41	(b) Junior Member	1941-46
(c) Associate Member 1947-60	(d) Fellow Member	1960-Date
(e) Board of Directors - Mid-South Section ASCE		1974-76
(f) ASCE Representative Board Member		
Applied Technology Council, San Francisco		1978-Date

4. American Concrete Institute (ACI)
 - (a) Member Standard Concrete Specifications Com. 301 1958-65
5. American Institute of Steel Construction (AISC) 1966
6. Memphis Engineers Club
 - (a) Member 1947-Date
 - (b) Director 1957-58
 - (c) Vice President 1959
7. Construction Specifications Institute (CSI)
 - (a) Charter Member - Memphis Chapter 1959-Date
 - (b) Vice President - Memphis Chapter 1959
 - (c) Board Member - Memphis Chapter 1960
8. Prestressed Concrete Institute (PCI)
 - Prof. Member 1963
9. Building Officials & Code Administrators Inter., Inc. (BOCA)
 - Prof. Member 1972-Date
 - Construction Control Committee - Sect. 128 1975-76
10. Member Area Concrete Industry Council (Basic Bldg. Code)
 - (a) Organizing Member 1966
 - (b) Chairman 1968-69
11. American Welding Society (AWS) - Member 1970-Date
12. American Institute of Architects - Consulting Member of 1974-76
 - AIA Codes & Standards Com.
 - Chairman of Stds. Definitions Committee 1974-76
13. Earthquake Engineering Research Institute (EERI) - Member 1974-Date
14. Seismological Society of America (SSA) - Member 1974-Date
15. Post-Tensioning Institute - Prof. Member
16. Applied Technology Council (Non-profit research arm of the
 - Str. Engrs. of California)
 - (a) Member of the Board of Dirs. representing ASCE 1978-Date
 - (b) Member of Applied Tech. Council project "Development of Comprehensive Seismic Design Provisions" funded under joint NSF-NBS grant. Chairman of Task Group 4B Committee, "Design Provisions Format". 1976-77

CIVIC ORGANIZATIONS:

1. Rotary International
 - Director (Memphis Club) 1947-64-72
2. Memphis Chamber of Commerce
 - (a) Chairman - Bldg. Code Committee 1966-67
 - (b) Chairman - Community Affairs Legislation Committee 1973-date
 - (c) Member - Public Affairs Committee 1973-date

CIVIC ACTIVITIES

1. Member Mayor's Study Commission on Rehabilitation 1953-54
2. Participant Urban Policy Conference, Brookings Institute 1962-63
3. Co-chairman, Memphis Bldg. Code Revision Commission 1964-67
4. Chairman, Memphis Bldg. Code Revision & Advisory Board 1967-Date
5. Chairman, Bldg. Code Committee, Tenn. Joint Engrs. Action Group 1969
6. Participant in HUD Conference on Earthquake Risk Eastern U.S. 1972
7. Member of the Joint Fire Codes Study Com. for Educational Buildings - State of Tennessee, Chairman - 1976 1972-Date

8. Member of Tennessee Hospital Association, Fire Ad-Hoc Com.
on Fire Codes 1973
9. Member of Advisory Board MIT - NSF project - "Seismic Design
Decision Analysis" (project of Mass. Institute of Tech.
Boston, Massachusetts) 1975-Dat
10. National Institute of Bldg. Sciences (NIBS)
 - (a) Appointed by President Ford to the initial Board
of Directors to represent the Consulting Engineering
profession. 1976-78
 - (b) Chairman of the NIBS Consultative Council Committee 1976-78
11. Member of Memphis & Shelby County Planning Commission's 1977-78
Land Use Advisory Task Force representing the Memphis
Area Chamber of Commerce and Chairman of the Ordinance
Structure Committee.

RELIGIOUS ACTIVITIES

Christ Methodist Church - Board of Deacons 1972-74-76-77-78

HONORS

1. Outstanding Service Award - Tenn. Soc. of Prof. Engrs. 1956-65
2. Listed in Who's Who in Engineering 1959-Da
3. Memphis Joint Engr. Soc. Achievement Award, presented
by Mfs. Soc. Prof. Engrs. and Am. Soc. of Civil Engrs.
Memphis Chapter 1963
4. "Construction's Man of the Year Award for 1967", Mason
Contractors Assoc. of Memphis 1968

WILLIAM F. FLOYD, III
3385 Habersham Road, N.W.
Atlanta, Georgia 30305
Business: 404-955-0200
Home: 404-233-9430

Age: ~~40~~ 41
Married: 3 Children

February, 1976
to
Present

Builders Investment Group
Interstate North Office Park
Building 320, Suite 102
Atlanta, Georgia 30339

VICE PRESIDENT

Originally employed as Construction Manager for the Atlanta Regional Office to coordinate all activities in the construction and remedial areas of the region eight state area. Promoted to Director of Operation for Atlanta Region after sixty days, in charge of all activities of Real Estate Owned portfolio. Elected Vice President after seven months with total responsibility for all residential properties ranging from northwest Florida to Buffalo, New York. Also made President of seven Homeowner Associations and Vice President of six subsidiary corporations. Portfolio consists of fourteen properties, seven condominiums for sale properties and six rental apartment developments, and one mobile home park, valued in excess of thirty-five million dollars. Extensive organizational changes both at the region level and field level have been undertaken. Responsibilities include Construction, Marketing, Mortgage Processing, Homeowner Association Management, Customer Service and Region corporate duties.

OF NOTE: Organized and have been operating a unique customer service program headquartered in Atlanta region office, servicing multi-state network of low rise and high rise structures. Prepared first extensive budgets and activity projections for Atlanta region properties which have become prototype for entire company. Established rental program on all for sale properties in conjunction with sales program. The Atlanta region has become the first region to be totally operational in all areas within the company's national network of properties.

November, 1974
to
February, 1976

Cochran Properties, Inc.
1775 The Exchange
Atlanta, Georgia 30339

DIRECTOR
APARTMENT
DIVISION

Responsible for the total development of 192 unit addition to existing 256 unit garden apartment development. Involved in financing, budget projections, closing loans, coordination of draws, contracting with sub-contractors, selection of all interior and exterior items, design and implementation of landscaping and the coordination with management on advertising, pricing and management policy. Served as liaison between construction management and owner

OF NOTE: Above development was begun on April 4, 1975, on March 15, 1976 construction was totally complete and totally rented with a waiting list. Project completed \$400,000 under original budget. My efforts along with the construction manager are responsible for this success.

January, 1974
to
November, 1974

General Apartment Company
535 Plasamour Drive, N.E.
Atlanta, Georgia 30324

VICE PRESIDENT
GENERAL MANAGER

Supervised entire business operation of company encompassing 6000 apartment units in 46 developments with 223 employees, ranging in size from 12 to 500 units. Responsible for accounting, cash flow insurance, advertising and promotion, operation of project clubhouses and the direct operation of The Oaks, a private club. Working with property managers policies were continually reviewed and revised by me. Major concentration centered on collections with a full collection department brought operational by me. Implemented the formation of an accounts payable system. Reorganized The Oaks into a well managed break-even operation. My efforts with County officials revising tax assessments saved the company several thousands of dollars. Performed liasion with lenders for owners. Continual evaluation of personnel to reach optimal levels of performance.

OF NOTE: Reorganization of The Oaks reduced cash loss of company \$100,000 per year. Fire loss claim negotiations from several fires were successfully handled by me, enabling the company to recover over \$450,000.

January, 1970
to
December, 1973

John R. Maddox & Associates
200 Candler Building
Atlanta, Georgia 30303

EXECUTIVE
VICE PRESIDENT

Involved in the sales, consultation, development and management of real estate. During the development of two properties (82 units) in Columbus, Georgia, assistance was given in the formulation and execution of management policy. Elected General Partner with Mr. Maddox in the development of a 353 unit apartment development in Charlotte, North Carolina, valued at \$6.8 million. Responsible for all day to day operations, including construction management, liasion with general contractor, construction and permanent lenders, on-site rental,

merchandising, advertising, personnel and management. Management function included formulation and implementation of all policies; establishment of accounting systems; responsibilities involved all operations from conception through completion of all units. Instrumental in the formation and initial business of Ellington-Floyd Management Company, regarded for the last two years as the top exclusive public management company in the Atlanta area.

OF NOTE: As partner in charge of The Colony, delivered \$6.8 million development within 2% of original budget. Performing as managing agent for Woodlake Apartments, my efforts brought the property from 25% occupancy to 80%, with all structural and drainage repairs completed.

October, 1966
to
January, 1970

Cousins Properties, Inc.
300 Interstate North
Atlanta, Georgia 30339

VICE PRESIDENT
GENERAL MANAGER
MULTI-FAMILY
DIVISION
1969-1970

Supervised the development, construction, property management, and finance departments of division, reporting to the president of division. My responsibilities included 1451 units valued at \$34 million.

MANAGER DEVELOP-
MENT DEPARTMENT
1968-1969

Coordinated planning, rezoning and financing of developments in Georgia and Tennessee. Responsibilities involved 1100 units valued at \$24 million.

PROJECT
MANAGER
1966-1968

Formulated, at Cross Creek 686 units, all operations including rental, management, maintenance and golf and club operation. Valued at \$15 million.

OF NOTE: During my employment at Cousins Properties the company became the leading real estate development company within the Southeast operating in the residential, office, shopping center, and resort fields. Under my direction, a complete written operating and procedural manual for apartment management was developed and published.

August, 1961
to
October, 1966

Ivan Allen Company
221 Ivy Street, N.E.
Atlanta, Georgia 30302

ASSISTANT
MANAGER
FURNITURE
DEPARTMENT

Supervised purchasing, inventory control, order processing of furniture operation, coordinated office operation which was geographically separated. Assisted general line salesmen with furniture sales, and branch stores with contract sales. Prepared and presented sales promotions and monitored sales

contests with all company salesmen. Handled contract sales with selected customers including various county health departments throughout the state of Georgia. Prior position held was assistant manager of branch stores. Responsibilities included travel to all branch stores assisting with the administrative function within the branch stores; included annual inventory in each branch, recruitment and training of new employees, assistance with quarterly manager's meetings and other duties in assisting manager of branch stores.

OF NOTE: Ivan Allen Company is the largest office supply operation in the Southeast with annual sales over \$12 million with over 300 employees.

EDUCATION:

Undergraduate: Emory University

September, 1955
to B.A. Economics
June, 1959

Graduate
Studies: Emory University

September, 1959
to M.B.A.
June, 1960

BUSINESS RELATED
ACTIVITIES:

Licensed Georgia Real Estate Agent

Registered Apartment Manager (RAM)

Certified Property Manager (CPM)

Chairman of Apartment Council Home Builders Association
of Metropolitan Atlanta 1970 - 1971.

Member Board of Directors Home Builders Association of
Metropolitan Atlanta 1970-1971.

Member Steering Committee Apartment Council Presidents
National Association of Home Builders 1971-1972.

Vice Chairman Apartment Committee National Association
of Home Builders 1974.

Director Apartment Owners and Managers Association of
Atlanta 1975.

Frequent lecturer and speaker at Apartment Seminars
throughout the United States.

CIVIC AND
SOCIAL
AFFILIATIONS:

All Saints Episcopal Church
Buckhead Lions Club
Nine O'Clocks
Capital City Club
Piedmont Driving Club
The Oaks Club

Additional information, business and personal, provided on request.

THE WHITE HOUSE
WASHINGTON

16 Aug 79

FOR THE RECORD:

THE ORIGINAL WAS SENT
TO STRIPPING FOR MAILING.

THE WHITE HOUSE
WASHINGTON

C

August 15, 1979

MEMORANDUM FOR THE PRESIDENT

FROM:

TIM KRAFT *TK*

ARNIE MILLER *AM*

SUBJECT: Federal Energy Regulatory Commission

The term of Charles B. Curtis, Chairman of the Federal Energy Regulatory Commission, expires October 30, 1979. Curtis gets very high marks for his stewardship of the commission from those who are most knowledgeable of his work over the last two years. He is considered to be highly intelligent, energetic, and a strong manager.

A registered Independent, Curtis currently occupies a non-Democratic seat and should you approve his renomination it would be for the same seat. Having worked for the House majority before his appointment, some questions were raised during his confirmation hearings by the Senate minority regarding his non-Democratic status. There is some likelihood these same questions will be raised again. We are working with Bob Thompson preparing for this possibility.

Stu and Charles Duncan concur with the following recommendation.

RECOMMENDATION

Nominate Charles B. Curtis as a member of the Federal Energy Regulatory Commission, and once confirmed, designate him as Chairman.

approve

disapprove

As you know, it is at some personal sacrifice that Curtis has agreed to serve. We recommend that you send him the attached letter.

J
Electrostatic Copy Made
for Preservation Purposes

CHARLES B. CURTIS
Washington, D.C.

EXPERIENCE

1977 - Present Chairman of the Federal Energy Regulatory Commission

1977 Chairman of the Federal Power Commission

1977 Van Ness, Curtis, Feldman & Sutcliffe, Washington, D.C.

1976 - 1977 Carter-Mondale Transition Team--Federal Energy Administration Liaison officer

1971 - 1976 Counsel, Committee on Interstate and Foreign Commerce, U.S. House of Representatives, Washington, D.C.

1967 - 1971 Securities and Exchange Commission, Special Counsel, Division of Trading and Markets; Chief, Branch of Regulation and Inspections and Attorney-Advisor

1965 - 1967 Staff Attorney, Comptroller of the Currency, Treasury Department

EDUCATION

1965 Boston University Law School, LL.B., cum laude

1962 University of Massachusetts, A.B., B.S.

PERSONAL

White Male
Age 39
Independent

THE WHITE HOUSE
WASHINGTON

To Charles Curtis

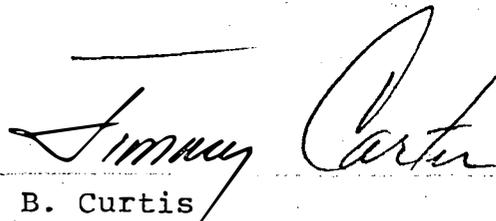
I am very pleased that you have agreed to serve an additional four-year term as Chairman of the Federal Energy Regulatory Commission. Public service is not easy in normal times, and serving as Chairman of a regulatory agency today is especially difficult.

I appreciate your commitment to continue serving the Administration and the public, for I am aware of the family sacrifices involved. I am also appreciative because of the excellent job you have done, and are certain to continue doing.

During the past two years, the Commission, under your leadership, has balanced the often different interests of consumers, concerned about an uninterrupted supply of energy at reasonable prices, with those of the regulated industries, concerned about a fair return and adequate production incentives. I am particularly proud of the work you have done in implementing one of the most important energy laws passed in recent years, the Natural Gas Policy Act of 1978.

I am confident that in the years ahead you will continue to provide the FERC with outstanding leadership and direction. The country is truly fortunate to have such a dedicated public servant in such a critical position.

Sincerely,

A handwritten signature in cursive script, reading "Jimmy Carter". The signature is written in dark ink and is positioned above a horizontal line.

The Honorable Charles B. Curtis
Chairman
Federal Energy Regulatory Commission
Washington, D.C. 20454

THE WHITE HOUSE
WASHINGTON

8-16-79

To C. & Warren

We need to clarify
our policy re South
Africa. Proceed with
conference as discussed
at our foreign policy
breakfast.

J.C.

THE WHITE HOUSE
WASHINGTON

16 Aug 79

FOR THE RECORD:

1BIG BRZEZINSKI RECEIVED THE
ORIGINAL OF LETTER FROM THE
PRESIDENT FOR HANDLING.

3480

THE WHITE HOUSE

WASHINGTON

August 16, 1979

To Bob Strauss

As you take off on this difficult trip, I want to wish you the very best. Andy's resignation makes it all the more important for us to follow through on the course we have decided. Unless there is another postponement, I believe deeply that it is essential for us to have a moderate resolution on the Palestinian question in order to preserve our credibility with the moderate parties in the Middle East. That is why I count on you either to obtain Israeli support for a moderate U.S. resolution or to explain fully to them the reasons why we will have to proceed in any case. *Be firm!*

All the best to you.

Sincerely,

A handwritten signature in cursive script that reads "Jimmy Carter". The signature is written in dark ink and is positioned to the right of the word "Sincerely,".

The Honorable Robert Strauss
Personal Representative of the President
The White House

THE WHITE HOUSE
WASHINGTON

16 Aug 79

Stu Eizenstat
Jody Powell

The attached was returned in
the President's outbox today
and is forwarded to you for
appropriate handling.

Rick Hutcheson

Phil Wise

	FOR STAFFING
	FOR INFORMATION
✓	FROM PRESIDENT'S OUTBOX
✓	LOG IN/TO PRESIDENT TODAY
	IMMEDIATE TURNAROUND
	NO DEADLINE
	LAST DAY FOR ACTION -

ACTION
FYI

	ADMIN CONFID
	CONFIDENTIAL
	SECRET
	EYES ONLY

	VICE PRESIDENT
✓	EIZENSTAT
	JORDAN
	KRAFT
	LIPSHUTZ
	MOORE
✓	POWELL
	WATSON
	WEXLER
	BRZEZINSKI
	MCINTYRE
	SCHULTZE

	ARAGON
	BOURNE
	BUTLER
	H. CARTER
	CLOUGH
	COSTANZA
	CRUIKSHANK
	FALLOWS
	FIRST LADY
	GAMMILL
	HARDEN
	HUTCHESON
	JAGODA
	LINDER
	MITCHELL
	MOE
	PETERSON
	PETTIGREW
	PRESS
	RAFSHOON
	SCHNEIDERS
	VOORDE
	WARREN
✓	WISE

	ADAMS
	ANDRUS
	BELL
	BERGLAND
	BLUMENTHAL
	BROWN
	CALIFANO
	HARRIS
	KREPS
	MARSHALL
	SCHLESINGER
	STRAUSS
	VANCE

THE WHITE HOUSE

WASHINGTON

August 16, 1979

*Jody -
I see no political
advantage - "decontrol"
has bad connotation
J*

MEMORANDUM FOR PHIL WISE

FROM:

STU EIZENSTAT

Stu

I request time tomorrow for the President to sign an Executive Order decontrolling heavy oil and to announce that decision. In his announcement, which would be about 3-4 minutes long, he would also make another pitch for the Windfall Profits Tax.

As you may remember, we have discussed doing this statement previously. I think it will be a good energy hit prior to the President's leaving for vacation.

After the announcement, DOE and I will brief in detail on the President's announcement.

There are no members of Congress in town to invite; they will be notified of the President's action shortly before he takes it. I would appreciate your letting me know as soon as possible what time you can schedule this event.

Jody Powell and Elliot Cutler concur.

Approve _____ Disapprove _____

cc: Jim Copeland
Jim Free
Dale Leibach

**Electrostatic Copy Made
for Preservation Purposes**

SALT - Neb, Me, Va 8/16/79

SALT briefing (Neb, Va, Maine) 8/16/79

Not sec. defense - Peace

3 admin, < WW II

No sub for strong def

Not based on trust

Minimizes concealment -

Balanced

Rejection.

Interrupt process

Confrontation

Other negot

Monitor

E-W

Nuc Policy

Leader for peace

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Justice

8/16/79

Establishment

Regret - survive purge

Non polit → Press

Rooster pepper sausage

Search - 1976 → Griffin ^{port}

Professional - merit - independent

Difficult cases - FBI

Judges Affirmation Merit

Electrostatic Copying

for Preservation Purposes

Build on excellence

(estab) Ben Civiletti

Highest law enf officer

Crime - civil rights - justice

Fair - decent - sensitive

Courageous CJ BURGER

8/16/79

ben civiletti swearing-in