

[3/24/80-Not Submitted-DF]

Folder Citation: Collection: Office of Staff Secretary; Series: Presidential Files; Folder: [3/24/80-Not Submitted-DF]; Container 155

To See Complete Finding Aid:

http://www.jimmycarterlibrary.gov/library/findingaids/Staff_Secretary.pdf

THE WHITE HOUSE
WASHINGTON

DATE: 3/24/80

TO: THE PRESIDENT

FROM: ANNE WEXLER

AL MCDONALD

The attached is for your:

FYI

THE WHITE HOUSE

WASHINGTON

March 24, 1980

MEMORANDUM TO ANTI-INFLATION TASK FORCE

FROM:

ANNE WEXLER *Ann*
AL MCDONALD

SUBJECT:

TASK FORCE AGENDA

The task force which has been coordinating Administration efforts to promote the anti-inflation program will begin meeting on a regular schedule.

This task force will meet at 5:30 p.m. in the Roosevelt Room every Tuesday and Friday. This Tuesday only the meeting will begin at 5:45 in the Roosevelt Room.

The purpose of this task force is not to make policy, but to promote it. The task force will work closely with the Economic Policy Group to convert policy decisions to action programs.

This will be a working task force. Each member will have specific responsibilities and will be expected to report on them at every meeting.

At each Tuesday meeting, we will discuss our plan for the week that follows. For example, at tomorrow's meeting we will discuss the events we intend for the week of March 31. We intend to keep a comprehensive calendar which will be updated daily.

At each Friday meeting, we will do two things:

- o We will review the events of the week that has just ended; and
- o We will begin laying plans for the week that begins a week from the following Monday (for example, at Friday's meeting, we will begin laying plans for the week beginning April 7).

We will expect written reports from each task force member each Friday summarizing his or her activities during that week.

TASK FORCE LIST

Anne Wexler
Mike Chanin
Al McDonald
Mike Rowney
Al From
Esther Peterson
Ed Cohen
Landon Butler
John Ryor
Len Hirsch
Alice Rogoff
Pat Bario
Sue Irving
Randy Kau
Hugh Carter
Ralph Peck
Bob Thomson
Jim Copeland
Hubert Harris
Gene Godley
Bill Albers
David Rubenstein
Fran Voorde
Bob Russell
Judy Mercado
Rich Reiman
Gail Harrison
Rick Hertzberg
Bruce Kirschenbaum

At tomorrow's meeting, we will hear the following reports:

- o EPG Substantive Actions (Randy Kau)
- o Budget Timetable (Alice Rogoff)
- o Calendar of White House and Executive Events
(Mike Rowney)
- o Wage-Price Actions (Al From, Bob Russell)
- o Consumer Activities (Esther Peterson)
- o Hill Activities (Bob Thomson, Hubert Harris,
Gene Godley)
- o Energy Conservation (Pat Bario)
- o Materials (Alice Rogoff, Sue Irving)
- o Media (Pat Bario)
- o Schedule for Briefings (Mike Chanin)
- o Outside Groups (Mike Chanin)
- o Labor Outreach (Landon Butler)
- o Cabinet Participation (Bruce Kirschenbaum)
- o Regional Activities (Bruce Kirschenbaum)
- o Speakers Bureau (Len Hirsch)
- o Citizens Support Operation (Anne Wexler)
- o Presidential Schedule (Fran Voorde)
- o Tracking System (Ralph Peck)