



441 Freedom Parkway NE
Atlanta, GA 30307
<http://www.jimmycarterlibrary.gov>

Tim Kraft Papers: A Guide to His Papers at the Jimmy Carter Library

Collection Summary

Creator: Kraft, Timothy, 1941-

Title: Tim Kraft Papers

Dates: 1976-1981

Quantity: 1 linear foot, 3 linear inches, 3 containers

Identification:

Accession Number: 04-10
National Archives Identifier: 1137975

Scope and Content:

The material in the collection delineates Tim Kraft's duties in his capacity as the western states campaign coordinator for the Carter Presidential Campaign, and as Special Assistant to the President for Appointments. The material consists of memos, reports, clippings, correspondence, notes, and charts. The documents include information on the transition period, political appointees, congressional liaison, the president's daily schedule, specific appointments, and guidance to staff on scheduling matters. In addition, the materials include items relevant to Kraft's political activities in both the 1976 and 1980 presidential campaigns.

Creator Information: Timothy Kraft

Timothy Earl Kraft was born on April 10, 1941 in Noblesville, Indiana. He received a B.A. in Government from Dartmouth College in 1963. After completing postgraduate work in Latin American Affairs at Georgetown University, he served as a Peace Corps volunteer in Guatemala. He was a volunteer and later a western states coordinator for the Jimmy Carter Presidential Campaign from 1974-1976. From 1976-1977, he was political coordinator for the Carter transition team and from 1977- 1979, he was Assistant to the President as the Appointments Secretary. He left the White House on August 10, 1979 to become manager of the 1980 Carter/Mondale Re-Election Committee.

Restrictions:

Restrictions on Access: These papers contain documents restricted in accordance with applicable executive order(s), which governs National Security policies, applicable statutes/agency restrictions, and material which has been closed in accordance with the donor's deed of gift.

Terms Governing Use and Reproduction: Copyright interest in these papers has been donated to the United States Government. Some of the records may be subject to copyright restrictions (i.e. newspapers, publications, etc.). Researchers should contact the publisher for further information.

Related Material:

Related materials in this repository: Records of the Appointments/Scheduling/Advance Office; Records of the White House Staff Secretary; Records of the 1976 Campaign Committee to Elect Jimmy Carter

Index Terms:

Limited to major topics under each category
Persons: Tim Kraft, President Carter

Subjects: Presidential transitions and campaigns, political appointees, congressional liaison

Places: New Mexico, Iowa, Pennsylvania

Types of Material: Memoranda, reports, clippings, correspondence, notes, and charts

Administrative Information:

Preferred citation: [Type of Document], [Names of Sender and Recipient or Title of Document], [Date], [Collection Title], [Series Title], [Folder Title], [Box Number], Jimmy Carter Presidential Library.

Acquisition information: These donated historical materials were received under provisions of the instrument of gift that Tim Kraft signed September 19, 2004.

Processing information: The collection was opened in March 2007.

System of Arrangement:

The records of the Tim Kraft Papers are arranged in one series:

Series Title	National Archives Identifier
Tim Kraft's Subject Files	1137976

Detailed Description of the Collection

[Tim Kraft's Subject Files](#)

Scope and Content: Containers 1-3. This series was opened in 2007. This series contains information on the transition period, the president's daily schedule, and specific appointments, items dealing with political appointees and congressional liaison matters, and guidance to staff on scheduling matters. In addition, the materials include items relevant to Kraft's political activities in both the 1976 and 1980 presidential campaigns. The material consists of

memoranda, reports, clippings, correspondence, notes and charts. Arranged alphabetically by folder title.

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Container List

Tim Kraft's Subject Files

Container 1

Campaign Materials, 1979
Campaign Memos, 1975
Campaign Memos, 1976
Campaign Memos, 1980
Carter [Campaign] Advance - New Mexico, 1975
Inauguration
Iowa Primary Articles and Background
Jimmy Carter - [Presidential] Time Analysis, 1977
Key Memos, 1976
Memos, 1977
Memos, 1978
Memos, 1978 - 1979 [1-2]
Memos General - White House, 1978-1979

Container 2

Memos - Tim Kraft, 1975
Mrs. Carter's Phone Calls
Pennsylvania Primary, 1976
Personal Letters
Personnel - Presidential Appointments, 1979
Political Memos, 1979
Presidential Campaign, 1976
Presidential Campaign, 1980
Presidential Campaign Iowa, 1980
Press, 1/77-6/77
Schedule Memos, 1978
[Scheduling]
Scheduling Meeting Material, 1/26/77

Container 3

Source Material - [Scheduling] 1977
Tim Kraft [Campaign Organization] Items, 1976
Tim Kraft - Correspondence
Tim Kraft to President Carter - Memos
Transition [Material] 1976-1977
White House Memos, 1979

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Last modified: October 2013